

JOB ADVERTISEMENT FOR NEW GARDEN FRIENDS MEETING

POSITION TITLE: Music Director

REPORTS TO: Music Committee

PRIMARY RESPONSIBILITY: Supervise the Music Program at NGFM.

BASE SALARY: \$10,000 for 10 months; approximately 10 hours/week

SPECIFIC FUNCTIONS:

1. Direct the Adult Choir. Organize regular rehearsal and prepare the choir for presentation of anthems in meeting for worship approximately every other Sunday, excluding the months of July and August.
2. Create and conduct a musical program of choral and/or instrumental music for children in grades K – 12. The meeting is interested in engaging children at all levels.
 - a. The specific programming for the children can be flexible.
 - In the past, we have had separate groups for elementary and middle school.
 - Sometimes the program has taken the form of groups that meet weekly during the school year for musical, educational, and fellowship experience.
 - Other times, the program involved putting on a musical production that required meeting more intensively over a period of a few weeks.
 - Most recently, children and adults worked together to present a musical directed by the Music Director.
 - b. Work with staff and other groups in the meeting to develop music for special occasions, such as First Day School events.
 - c. Work with staff and other groups in the meeting to develop the musical component of the children's Summer Program (one week in June).
3. Maintain a consultative relationship with the Music Committee, other staff persons, and groups in regard to programming, special music, and purchasing music.
4. Work with the organist to plan music in meeting for worship on Sundays when the Adult Choir is not singing.
5. Help organize and provide music for special times such as Christmas Eve Candlelight service, Mothers' Day, Variety Show, multi-generational music events etc.
6. Select music through the use of catalogs and music stores; maintain music and files.
7. Participate in choral music workshops.
8. Arrange for tuning and maintenance of pianos and organ.

Submit a letter of interest, a vita (including three references),
and a philosophy of music-making in a Quaker setting to

Music Search Committee
New Garden Friends Meeting
801 New Garden Road
Greensboro NC 27410

Deadline Nov. 30 or until the position is filled.